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IIR WORKING GROUPS: RULES TO ENSURE COMPLIANCE WITH COMPETITION LAWS

IIR Working Groups objectives and operation

The **International Institute of Refrigeration (IIR)** is an independent intergovernmental science and technology-based organisation which promotes knowledge of refrigeration and associated technologies and applications on a global scale that improve quality of life in a cost-effective and environmentally sustainable manner.

To this end, the IIR currently has a network of several hundred experts from its 59 member countries. These experts are divided into ten commissions - which are in turn grouped into 5 sections - covering all refrigeration technologies and applications. The activities of the IIR sections and commissions are coordinated by the IIR Science and Technology Council (STC).

According to the International Agreement Concerning the IIR (Article XIX), Presidents of commissions may establish temporary **Working Groups (WGs)** in order to study certain aspects within the domain of the commissions.

Key information on forming a WG, its operation, objectives and deliverables are outlined in the “Guidelines for Organizers of IIR Working Groups” (1).

Examples of possible deliverables include:

- Guide, technical report
- Informatory Note
- Workshop or conference and its proceedings
- Special issue of the International Journal of Refrigeration
- Proposal of a document on the position of the IIR of an emerging technology or environmental issue.

As specified in these guidelines, for each WG, the Terms of Reference (TOR) (1) shall specify the expected deliverables, the process used to achieve these and the estimated timeline.

The TORs, regularly updated, are validated by the Presidents of the commissions concerned and last approved by the President of the STC. As specified in the “Guidelines for Organizers of IIR Working Groups”, WG members shall be either Commission members, private members or representatives of corporate members of the IIR. However, the President of the WG can admit non-IIR members if he/she judges their scientific/professional expertise to be instrumental to reaching the objectives of the WG.

IIR WG members can be researchers as well as industry experts and experts from organisations involved in the subject of the WG.

The IIR WGs organise working meetings periodically. These meetings follow a pre-defined agenda, available to all participants of these meetings in advance. The outcome of meetings is documented in the minutes. The minutes comprise of a list of participants and document the beginning and end of the meeting.

The agenda and the minutes of the meetings mentioned above will be sent by the IIR head office on behalf of the President of the IIR WG.

Rules regarding compliance with competition laws

As a general rule, in all IIR Working Group meetings, members will act with honesty, fairness, courtesy, competence, inclusiveness and respect for others and shall avoid all real or perceived conflicts of interests.

The members of the IIR WGs agree to comply strictly with all laws that govern IIR activities and theirs, particularly all competition and antitrust laws, like those in effect in the European Union and the United States respectively.

Discussion of any type during IIR WG meetings will focus on the objectives defined in the Terms of Reference of the working groups. Members of the working groups agree to avoid any activity that could violate existing competition and antitrust legislation.

In order to ensure acknowledgement of these rules:

- These rules will be made available at all WG meetings. The participants agree to abide to them. The chairman of the meeting will immediately interfere with all activities that are in breach of these rules.
- These rules are made available to all members and they are asked to sign this document (see below).
- These rules will be sent to all new members that agree to abide by them with their application for membership.
- These rules are available on the IIR's website (1).

The IIR Science and Technology Council will review these rules regularly and additional action will be proposed when necessary.

(1) <https://iifiir.org/en/iir-working-groups>

I have read, understand, and agree to the above rules. By signing this agreement, I will abide by these rules.

Name:

Email address:

Date:

Signature: